

# ***Baptizing Your Baby at St. Francis Xavier***



**We are so excited that you are considering having your child baptized at St. Francis Xavier Catholic Church.**

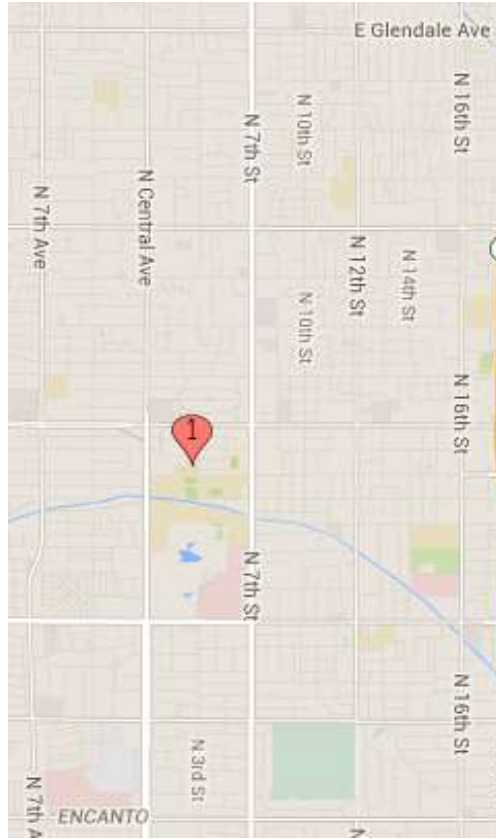
**The steps for Infant Baptism at St. Francis Xavier are:**

1. Are you a registered/active parishioner at St. Francis Xavier for at least 3 months? Do you live within the parish boundaries? Have you taken the baptism class before?
  - a. If you are a registered/active parishioner, there will be a \$25 contribution toward the baptism class. This contribution will be collected at the time of registration.
  - b. If you are not a registered/active parishioner and you live within the St. Francis Xavier boundaries, there will be a \$50 contribution for the baptism class. This contribution will be collected at the time of registration.
  - c. If you are not a registered/active parishioner and you live outside of the St. Francis Xavier boundaries, there will be a \$50 contribution for the baptism class. You will also need to provide a letter from your home parish stating that you have permission to baptize at our parish. This letter is due at the time of registration with your contribution for the baptism class.
  - d. If you have taken the baptism class in the last 2 years, you will not need to repeat the class, but you will need to provide confirmation (attendance certificate or letter from parish) that you have taken the class within the last 2 years.
2. **Register your child for baptism.** Please fill out the Baptism Registration Form attached at the end of this packet. Once completed bring the form, the original of your child's birth certificate, class contribution, and letter from your home parish (if applicable) to St. Francis Xavier's Parish Office. A copy of your child's birth certificate will be made; the original will be returned to you.
3. We will contact you for a phone interview once we receive your complete registration information. **Please know that dates are not guaranteed until we have your paperwork and have called to confirm. Baptism dates fill up quickly and we cannot guarantee your space until we have your forms and have called to confirm.**
4. Please contact Sue Klein at (602) 212-4550 or email [marriage.prep@sfxphx.org](mailto:marriage.prep@sfxphx.org) if you have any questions or concerns. For Spanish/Español, please contact Delia Greth at 602-212-4531 or email [delia.greth@sfxphx.org](mailto:delia.greth@sfxphx.org).

## PARISH BOUNDARIES

Below is a map of the St. Francis Xavier parish boundaries:

From Glendale Ave South to Thomas Rd and from 7<sup>th</sup> Ave East to 16<sup>th</sup> St.



To find out which parish boundaries you live in, please contact the Diocese of Phoenix at (602) 354-2000. They will ask for your address and then provide the information for your home parish. If St. Francis Xavier is not your home parish: you must contact your home parish for a letter of permission to baptize at St. Francis Xavier.

If you are not a registered/active parishioner and do not live within our parish boundaries, you must obtain a letter of permission from your home parish to have your child's baptism at St. Francis Xavier.

### BAPTISM

“Baptism is birth into the new life in Christ. In accordance with the Lord's will, it is necessary for salvation...Baptism imprints on the soul an indelible spiritual sign, the character, which consecrates the baptized person for Christian worship...Since the earliest times, Baptism has been administered to children, for it is a grace and a gift of God that does not presuppose any human merit; children are baptized in the faith of the Church. Entry into Christian life gives access to true freedom.”

*Therefore, communal Baptism, with other children, is strongly encouraged.*

#### Age of Infant Baptism

Parents should see to it that their children are baptized within a reasonable period after birth. Once children have reached the age of reason (usually 8 years old), they would enter a different program to prepare for the sacraments of initiation, including Baptism, Confirmation and First Eucharist.

## Requirements for Parents:

1. Canon 868, regarding the requirements of the Parents states:  
For an infant to be baptized lawfully it is required:
  - S.1.1 ...that the parents, or at least one of them, or the person who lawfully holds their place, *give their consent*;
  - S.1.2 ...*that there be a well-founded hope that the child will be brought up in the catholic religion...*”
2. After your interview, **you must attend the Baptism class** which we offer here at St. Francis Xavier. Parents may attend a class at another parish (please provide a certificate of completion with the Baptism Name and date of Baptism in the upper right hand corner, clearly printed, to the Parish Office who will make a copy of your certificate and give the original back to you).
3. Please note that **the parent information that will be listed for the baptism, including your child’s baptismal certificate, will be taken from your child’s official birth certificate. We cannot add, change, or remove any information that is provided on the birth certificate.**

## Requirements for Godparents:

1. Both the Canon law, §§872, 873 and 874, and Diocesan Policy contain information and requirements for godparents. Godparents must fulfill the following criteria:
  - a) be properly designated by the parent or person who takes that place;
  - b) be at least 16 years old;
  - c) be a Catholic who has received the sacraments of Baptism, Eucharist and Confirmation and be living a life of faith, for example, a person who regularly participates in the Eucharist;
  - d) be a person who has no canonical penalties, for example, persons who are in marriages or relationships not recognized by the Church (a cohabiting couple or a couple who is civilly married) may not be qualified to be godparents;
  - e) not be the father or mother of the one to be baptized.
2. Only one godparent is needed. However, it is customary to have 2 godparents. If two godparents are chosen, one must be male and one female.
3. Godparents are strongly encouraged to attend a baptism class which may benefit them as a faith growth experience and assist them in understanding and fulfilling their roles as godparents. However, godparents are not required to attend a baptism class.



## Contributions:

1. We ask for a \$25 contribution for registered/active parishioners to take the baptismal class which will be collected at the time of registration.
2. We ask for a \$50 contribution for nonregistered participants to take the baptism class which will be collected at the time of registration.
3. There is no charge for receiving the Sacrament of Baptism. However, if you would like to contribute to the on-going support of St. Francis Xavier and its ministries you are welcome to make your generous, suggested donation of \$100. Your gift can be given at the time of your child's Baptism. Thank you.

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### BAPTISM CLASSES ENGLISH ONLY

All classes are held in Room B of Anderson Hall (Parish Hall) (LOCATION OF CLASS IS SUBJECT TO CHANGE) **Due to insurance requirements, and to make sure parents are able to engage in the baptism class, children are not permitted in class. Please make arrangements for child care if necessary.**

**Baptism Class:** This session is for ALL parents/guardians looking to have their child baptized at St. Francis Xavier. This session will be from **9:00am-12:00(noon)** in the CGS Lower Level Training Room, unless otherwise noted.

**LOCATION OF BAPTISM CLASS IS SUBJECT TO CHANGE.**

#### 2018

June 2nd, Saturday  
July: NONE  
August 4<sup>th</sup>, Saturday  
September 1st, Saturday  
October 6th, Saturday  
November 3rd, Saturday  
December 1st, Saturday

#### 2019

January 5<sup>th</sup>, Saturday  
February 2nd, Saturday  
March 2nd, Saturday  
April 6th, Saturday (Hall B)  
May: NONE  
June: 1st, Saturday  
July: NONE

### BAPTISM DATES ENGLISH ONLY

Baptisms are held on Saturdays at 11:00am in the church unless otherwise noted.

Please be in the church no later than 10:45am to check in. **If you are more than 10 minutes late for the baptism, we will ask you to reschedule to another date.**

#### 2018

June: 9<sup>th</sup>, Saturday  
July: NONE  
August 18<sup>th</sup>, Saturday (3<sup>rd</sup> Saturday)  
September 8<sup>th</sup>, Saturday  
October 13<sup>th</sup>, Saturday  
November 10<sup>th</sup>, Saturday  
December 8<sup>th</sup>, Saturday

#### 2019

January 12<sup>th</sup>, Saturday  
February 9<sup>th</sup>, Saturday  
March 9<sup>th</sup>, Saturday  
April 27<sup>th</sup>, Saturday (4<sup>th</sup> Saturday)  
May: NONE  
June 8<sup>th</sup>, Saturday  
July: NONE

For further information regarding English baptisms, please contact  
Sue Klein at (602) 212-4550  
or email [marriage.prep@sfxphx.org](mailto:marriage.prep@sfxphx.org).

## St. Francis Xavier Baptismal Registration Form

Are you a registered/ active Parishioner at St. Francis Xavier? (circle one) Yes No

If not, do you live within the parish boundaries? (circle one) Yes No

Date: \_\_\_\_\_

### Child's Information:

Child's Name: \_\_\_\_\_

Child's Date of Birth: \_\_\_\_\_ Child's City and State of Birth: \_\_\_\_\_

Who does the child live with: \_\_\_\_\_

Child's Address: \_\_\_\_\_  
(Street address)

\_\_\_\_\_  
(City, State, Zip Code)

### Parent/Guardian Information:

Mother's Name: \_\_\_\_\_  
(First) (Middle) (Maiden)

Mother's Religion: \_\_\_\_\_ Phone number: \_\_\_\_\_

Father's Name: \_\_\_\_\_  
(First) (Middle) (Last)

Father's Religion: \_\_\_\_\_ Phone number: \_\_\_\_\_

Are you: \_\_\_\_\_ Married in the Catholic Church \_\_\_\_\_ Civilly Married \_\_\_\_\_ Living together \_\_\_\_\_ Single

Email address: \_\_\_\_\_

### Godparents Information:

Godfather's Name: \_\_\_\_\_ Religion: \_\_\_\_\_

By signing here, you and the Godfather certify, that the Godfather you have chosen complies with the Diocese of Phoenix's policy that they are "fully initiated Roman Catholic (baptized, confirmed and receiving the Eucharist), at least sixteen years of age and be willing to accept the responsibility of supporting their godchild in faith." (If a Godparent is married, they must be married by a priest or deacon in the Catholic Church.)

\_\_\_\_\_  
(Signature of Parent)

\_\_\_\_\_  
(Signature of Godparent)

Godmother's Name: \_\_\_\_\_ Religion: \_\_\_\_\_

By signing here, you and the Godmother certify, that the Godmother you have chosen complies with the Diocese of Phoenix's policy that they are "fully initiated Roman Catholic (baptized, confirmed and receiving the Eucharist), at least sixteen years of age and be willing to accept the responsibility of supporting their godchild in faith." (If a Godparent is married, they must be married by a priest or deacon in the Catholic Church.)

\_\_\_\_\_  
(Signature of Parent)

\_\_\_\_\_  
(Signature of Godparent)

OR

Christian Witness (if applicable): \_\_\_\_\_ Religion: \_\_\_\_\_

By signing here, you and the Christian Witness certify, that the Christian Witness you have chosen complies with the Diocese of Phoenix's policy that they are baptized in a Christian faith, at least sixteen years of age and be willing to accept the responsibility of supporting their godchild in faith.

\_\_\_\_\_  
(Signature of Parent)

\_\_\_\_\_  
(Signature of Christian Witness)

### Baptism Information:

Do you want your child's Baptism to be conducted in English or Spanish: \_\_\_\_\_

Date requested for Baptismal Class: \_\_\_\_\_ Date requested for Baptism: \_\_\_\_\_

**Please note:** In order to register your child for baptism, we must see an original copy of your child's birth certificate with this form. The receptionist will make a copy in our office and give the original back to you. This form cannot be accepted without the birth certificate, class fee, and letter from home parish (if applicable). We will contact you to confirm your registration for baptism.

*If baptism does not take place at St. Francis Xavier within 6 months of the date at the top of this form, the Baptismal registration forms will no longer be considered valid. After 6 months, all paperwork will be shredded.*

**Office use only:** Interview Notes: \_\_\_\_\_